

# Bowerhill Village Hall Trust

Halifax Road, Bowerhill, Melksham, Wiltshire  
Registered Charity No. 297945

## Hiring Agreement

This agreement is made on .....between the Committee and the Hirer named below, whereby, in consideration of the sum(s) mentioned.

A.

The Committee agrees to permit the Hirer to use the premises as outlined in (5) for the purpose of hiring as outlined in (6) and for the period(s) described below:

### 1. Date Required:

Time Required: From: ..... To: .....

Preparation: ½ hour Clearing Up: ½ hour

### 2. Village Hall Management Committee

a) Bowerhill Village Hall Trust

Authorised Representative(s) Mr Mark Harris

Address: 1 Brampton Court, Bowerhill, Melksham, Wiltshire SN12 6TH

Telephone Mobile: 07985 465824 Email: m.a.harris1952@gmail.com

### 3. Hirer:-

a) Name (If Individual)

b) Organisation (If Applicable) **n/a**.....

c) Name of Organisation's Authorised Representative: **n/a**.....

Note: Person(s) signing must be 18 years of age or over.

Address:

Telephone Number:

Mobile:

Email Address:

Hiring Fee: £

Multimedia: £

Deposit: £

Total Payable: £ Please pay by bank transfer to 30-98-75 Act No 02720296

This deposit will be refunded upon receipt of your bank details within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents during the period of the hire as a result of the hiring.

Commercial Use: ~~YES~~/NO

5. Premises: Whole of Village Hall or Part of Hall only namely

Surrounding Grounds namely **as required**

6. Purpose of Hiring: This will be a **private/public event**

Deposit: The Hirer shall pay as a deposit the sum as set out in the schedule of charges. To be paid on the signing hereof at the time of booking for the event for which the Hall is hired.

7. Will your event require music? ~~YES~~/NO

8a. Is alcohol to be provided at the event(s)? ~~YES~~/NO

8b. Will it be for sale? ~~YES~~/NO

If you answer YES to either 8a or 8b above, you will need to seek written permission from the Committee (see condition 3 of the Standard Conditions of Hire).

B.

1. The Hirer agrees with the Committee to be present during the hiring and to perform the provisions and stipulations contained or referred to in the Committee's "Standard Conditions of Hire" for the time being in force as annexed hereto (an understanding of which the Hirer acknowledges) together with the special conditions set out in the Schedule attached if any.
- 2 It is hereby declared that the Standard Conditions of Hire attached hereto, together with any Special Conditions of Hire contained in the Schedule attached, shall form part of the terms of the Hiring Agreement unless specifically excluded.

As Witness the hands of the parties hereto:

**Signed** by the person named at A.2 above on behalf of the Village Hall Management Committee:

*M. A. Harris*

.....  
**Signed** by the person named at A.3(a) (or A.3(c) on behalf of the organisation named at A.3(b) above, where applicable).

I declare that the information given in this agreement is correct to the best of my knowledge and I acknowledge that any misstatement or misrepresentation will invalidate the agreement.

Signature..... Date.....

Licences seen where applicable **not applicable**